

Bridgette Alyse Alan

2056 Appalachee Circle | Tavares, FL 32778

Mobile Phone: (352) 551.7428

Email: bridgette.alan@yahoo.com

EDUCATION

Bachelor's Degree, Business Management January 2007 - I have not graduated
Ohio Valley University | 26105, Vienna, WV

Associate Degree, Business Management August 2006 - December 2007
Ohio Valley University | 26105, Vienna, WV

High School or equivalent August 2001 - May 2005
Mount Dora High School | 32757, Mount Dora, FL

WORK EXPERIENCE

Customer Service/ Cashier May 2007 - Current
Publix Super Markets, Inc. | Eustis, FL Telephone: (407) 321- 4967

Customer Service/ Cashier April 2003 - May 2007
Publix Super Markets, Inc. | Lake Forest, FL Telephone: (352) 357- 6948

Restaurant/Food Services

- Customer Service - Lotto, Cigs, Cashing Checks, Western Unions, Money Orders, Customer Problems, Opening Back Office
- Cashier – Checkout

Tagger/ Runner/ Checkout January 2000 - May 2004
Wilkinson's Auction | Mount Plymouth, FL Telephone: (352) 383- 2282

Retail

- Tagger - Tag the items
- Runner - Running the sheets to the office to enter into the computer
- Checkout - Checking out the customers, and wrapping their items

Ringer (Cashier)/ Aerie's Girl September 2006 – December 2008
American Eagle Co. | Parkersburg, WV Telephone: (304) 485- 9101

Retail

- Ringer – Checkout
- Aerie's Girl- Sales in the female section, knowledgeable about bra sizes and how they fit

HONORS & AWARDS

2008

- College Soccer Player
- College Softball Player
- Vice President of Sigma Social Club

2007

- College Soccer Player
- College Softball Player
- Athletic Director of Sigma Social Club

2005

- 1st place Photoshop Publisher (FBLA)
- Vice President of Senior Class

2005 continued...

- Co-Captain of Varsity Cheerleading Squad
- Co-Captain of Varsity Softball Team

2004

- 2nd place in Web Design (FBLA)
- Vice President of Junior Class
- Co-Editor of "Nutterbutter" Newspaper

2003

- Secretary of Sophomore Class

SKILLS

- Microsoft Office Word
- Microsoft Office Excel
- Microsoft Office Access
- Microsoft Office Power point
- Microsoft Office Publisher
- Adobe Photoshop

Bridgette Alyse Alan

2056 Appalachee Circle | Tavares, FL 32778

Mobile Phone: (352) 551.7428

Email: bridgette.alan@yahoo.com

REFERENCES

Kim Britton

Chair School of Business & IT

Instructor of Accounting

1 Campus View Drive | Vienna, WV

Telephone: (304) 483.3251

Office: (304) 865-6139

Email: kim.britton@ovu.edu

Steve Morgan

Dean, College of Business

Professor of Business

1 Campus View Drive | Vienna, WV

Telephone: (304) 488.5092

Office: (304) 865-6131

Email: steve.morgan@ovu.edu

Dr. Joy Jones

Vice President of Finance

CFO

1 Campus View Drive | Vienna, WV

Office: (304) 865-6102

Email: joy.jones@ovu.edu
